

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
June 3, 2016

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, May 6, 2016 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Geoff Wilson, Chair
Todd Trumbore, Vice Chair
Timothy Cesario
Karyn Hascal
Theodore Godlaski
Sandra Kelley

Occupations and Professions

Larry Brown, Executive Director
Kelly Walls, Board Administrator

Others in Attendance

Brian Judy – Board Counsel

Members Absent

None

Call to Order

Mr. Wilson called the meeting to order at 10:16 a.m.

Minutes

Ms. Hascal made a motion to accept the May 6, 2016 minutes as amended. Mr. Godlaski seconded the motion. Motion carried unanimously.

Financial Statement

- The Board reviewed the May financial report.
- Mr. Brown reported that an allotment increase has been submitted by Fiscal and is awaiting approval by Finance

O&P Update

- Mr. Brown provided an update on O&P's new database. At this time, two boards are able to renew online.
- Mr. Brown also provided an update regarding the Board member positions to be filled. The Governor's office has the list of names, but the appointments have not yet been made. Ms. Hascal and Mr. Trumbore can continue to serve on the Board until the new appointments have been made.
- Mr. Brown reviewed the RFP for investigative services for the board. Mr. Godlaski made a motion to award a contract for investigative services. Ms. Hascal seconded the motion. Motion carried.

Old Business

- The Board has requested for the fiscal department to send a copy of the RFP (for self-reporting) for their review before it is finalized. The Board requests specifically to review the bid tabulation summary sheet along with the full RFP.
- Ms. Hascal made a motion that from now on, the Board will be involved in the RFP process and to appoint Board members Ms. Kelley and Mr. Cesario as "agency designees" pursuant to 201 KAR 5:306 Section 2 to be present during the opening of the bids. Mr. Godlaski seconded the motion. Motion carried.
- Kentucky School: Ms. Walls to coordinate light refreshments within budget for the Kentucky School July 20th, 2016 meeting. The Board would like a mass email to be sent to all CADCs/LCADCs notifying them that the Supervisory Training being offered at the Kentucky School will not satisfy the initial training requirement for approved supervisors. Therefore, those that need the training should attend the July 8th Supervisory Training being offered by the Board.

New Business

- Ms. Walls to notify IC&RC in writing of the 90 day window and to notify Fiscal that the Board will need to send a list of grandparented individuals to IC&RC along with a \$35 fee per person. Mr. Brown will notify fiscal of the approximate total fees.

- The Board discussed grandparenting applications. Grandparenting applicants that are deferred in August 2016 will have 60 days only to provide requested information. Those that are still deferred in October only have until October 15th to submit requested information. Ms. Walls to outline this in their deferral letters. After October's Board meeting, there will be no more deferrals. Any deferred applications for Grandparenting must be complete and received by October 25th, 2016 to be reviewed at the November 4th, 2016 Board meeting. Those approved for grandparenting that have not yet paid the \$300 licensing fee have until August 24th, 2016 to submit the fee. Those approved in the September, October, or November board meeting have until November 15th to send in the \$300 licensing fee.
- The Board would like for Ms. Walls to send a mass email to all CADCs, reminding them of the Grandparenting deadline.
- The Board reviewed questions received via email.
- Mr. Godlaski made a motion that the Board recognizes that recovery shall include participating in evidence-based medication assisted treatment programs. Ms. Kelley seconded the motion. Motion carried.
- Ms. Walls to send the Board a copy of the survey being done by IC&RC. The Board would like to review the survey for appropriateness before sending to all Kentucky alcohol and drug counselors.

Board Counsel Report

- Mr. Judy did not have anything to report.

Complaint Committee

- **Complaint #1004** – Ongoing
- **Complaint #1208** – Ongoing
- **Complaint #1503** – Ongoing
- **Complaint #1504** – Ongoing
- **Complaint #1507** – Ongoing
- **Complaint #1602** – Ongoing
- **Complaint #1603** – Ongoing
- **Complaint #1604** – The Complaint Committee made a motion to refer this complaint to investigative services. Ms. Kelley seconded. Motion carried.
- **Complaint #1605** – Ongoing

Temporary Registered Alcohol and Drug Peer Support Specialist Application Review

Ms. Kelley made a motion to accept the Applications recommendations as specified:

- Matthew Childers – Defer
- Dawna Coffey - Approve

Mr. Godlaski seconded the motion to accept these recommendations. Motion carried.

Temporary CADC Application Review

Ms. Hascal made a motion to accept the Applications recommendations as specified:

- Jennifer Andrews- Approve
- Cassandra Baker- Approve
- Melissa Barker – Defer
- Elizabeth Boston- Approve
- Jennifer Bridgeman- Approve
- Sarah Brock- Approve
- Craig Cole- Approve
- Kyle Coleman- Approve
- Darian Davenport – Deny
- Tina Dunaway- Approve
- Cassie Gore- Approve
- Michael Grimm- Approve
- Priscilla Hall- Approve

- Nicky Hansford- Approve
- John Hendrickson- Approve
- John Hensley- Approve
- Debra Hipsher- Approve
- Theresa Hockensmith- Approve
- Crystal Iler- Approve
- Amanda Jobe- Approve
- Melissa Judd- Approve
- Brian Justice- Approve
- Susan Kelley- Approve
- Felecia Kilgore- Approve
- Susan Leirmoe- Approve
- Miranda Mattingly- Approve
- Rachel McAskill- Approve
- Tracy McDonald- Approve
- Lizabeth McKinney-Mehas- Approve
- Cheryl Mefford- Approve
- Emmanuel Muyenza- Approve
- Bonnie Partin- Approve
- Joann Ray- Approve
- Bridgett Rogers- Approve
- Kathryn Ryan- Approve
- Melody Scott- Approve
- Charletta Smith- Approve
- Kevin Taylor- Approve
- Samantha Underwood- Approve
- Sabina Waksmundzki- Approve
- David Walls – Defer
- Cozetta Watts- Approve
- David Weinstein- Approve

Mr. Godlaski seconded the motion to accept these recommendations. Mr. Cesario and Mr. Trumbore abstained. Motion carried.

LCADCA Application Review

Mr. Trumbore made a motion to accept the Applications recommendations as specified:

- Arron Frye- Approve
- Jennifer Howards- Approve
- Brent Reichenbach- Approve
- Joyeal Hunter- Approve

Ms. Kelley seconded the motion to accept these recommendations. Motion carried.

LCADC Application Review

Ms. Kelley made a motion to accept the Applications recommendations as specified:

- Anna Bunch- Approve
- Tiffany Gill- Approve

Mr. Trumbore seconded the motion to accept these recommendations. Motion carried.

CADC Application Review

Mr. Godlaski made a motion to accept the Applications recommendations as specified below:

- Daniel Stark - Defer

Ms. Hascal seconded the motion. Mr. Cesario abstained. Motion carried.

CADC Reciprocity Application Review

Mr. Godlaski made a motion to accept the Applications recommendations as specified below:

- Michael Percell- Approve
- Carrie Kunzelman- Approve

Ms. Kelley seconded the motion. Motion carried.

Deferred Re-submitted CADC Application Review

Mr. Cesario made a motion to accept the Applications recommendations as specified:

- Whitney Smith - Defer

Ms. Hascal seconded the motion to accept these recommendations. Motion carried.

Grandparenting Application Review

Ms. Kelley made a motion to accept the Applications recommendations as specified:

- Michael Adams- Approve
- Miranda Baker- Approve
- Tammy Barnett- Approve
- Derrick Bradley- Approve
- Stephanie Brock- Approve
- Nicole Brown- Approve
- Anthony Collins- Approve
- Kimberli Graham- Approve
- Clarissa Hagy- Approve
- Sarah Halcomb- Approve
- Arvel Harris- Approve
- Dreama Hendrick- Approve
- Abbe Johnson- Approve
- William Kerley- Approve
- Carrie Koontz- Approve
- Mathew Layton- Approve
- Claude Mills- Approve
- Jane Oliver- Approve
- Sandra Renfro- Approve
- Angela Sautel – Deny
- Apryl Tandy – Approve
- Wilma Terry- Approve
- Thomas Terwilliger- Approve
- Larry Vaughn- Approve
- Corey Moneymaker- Approve
- Paul Vernier- Approve
- Terry Rook- Approve
- Sheila Redella – Defer

Mr. Godlaski seconded the motion to accept these recommendations. Mr. Wilson and Ms. Hascal abstained. Motion carried.

Request to Provide Supervision Application Review

Mr. Godlaski made a motion to accept the Applications recommendations as specified:

- Sarah Adkins- Approve
- Delora Boaz- Approve
- Phillip Caudill- Approve
- Julie D’Anniballe- Approve
- Michael Gannon- Approve
- Karen Garrity- Approve
- Darryl McIntosh- Approve
- Jeremy Johnson- Approve

Mr. Cesario seconded the motion to accept these recommendations. Motion carried.

Request to Have Two Supervisors of Record Review

Mr. Trumbore made a motion to accept the Applications recommendations as specified below:

- Kenneth Banta – Approve
- John Ferguson- Approve
- Sara Hammer- Approve
- Aime Kunes- Approve
- Jessica Wilson- Approve

Ms. Kelley seconded the motion. Motion carried.

Continuing Education Application Review

Ms. Hascal made a motion to accept the Applications recommendations for Continuing Education as specified below:

- The Ridge Behavioral Health – “9th Annual Empowering Mindfulness Conference” – Approve 6.0 Hours
 - National Association of Drug Court Professionals – “Justice for Vets’ VET Court Con” – Approve 28.5 hours
 - National Association of Drug Court Professionals – “NACDP 22nd Annual Training Conference” – Approve 26 hours
- Mr. Godlaski seconded the motion. Mr. Wilson abstained. Motion carried.

Travel

Mr. Godlaski made a motion to approve payment of travel expenses for Mr. Geoff Wilson for the March 25 and April 22, 2016 Supervisory Trainings. Ms. Kelly seconded the motion. Motion carried unanimously.

Mr. Godlaski made a motion to approve payment of travel expenses for eligible members. Mr. Cesario seconded the motion. Motion carried unanimously.

Next Meeting

Regular Board Meeting – July 1, 2016

Adjourn

Mr. Godlaski made a motion to adjourn. Ms. Hascal seconded. Motion carried unanimously.

Kentucky Board of Alcohol and Drug Counselors - Geoff Wilson, Board Chair

Minutes prepared by Kelly Walls, Board Administrator